

**Restorative**

**Compass**

**Focused Day** - A focused day is designed for a student who needs corrective instruction from a behavior that was present during unfocused time, such as: Breakfast, Lunch, Passing Period, Off Periods. Focused day is designed to restrict the student from social aspects (Unfocused Time) of the day as this timeframe is what caused the behavior. Therefore, we will support the student in unfocused time.

**What this looks like:**

- Focused day is a restrictive consequence that occurs before an In School Suspension in most cases. It is used for habitual or significant behaviors.
- The student will be escorted by an adult to their class. The adult will also walk them to the bathroom/drink and then straight to class.
- If an adult is not there to escort the student they are still not allowed a passing period.
- The student will not have lunch in the cafeteria. It will occur with a trusted adult.
- The student will not have an off period. They will be sent to their trusted adult.
- The student will be asked to leave the classroom setting if instruction is not occurring. For example: Your class earned a “movie day” or a “donut party” they will then go to the individual who assigned the consequence. Meaning - They are not allowed to be a part of any non instructional time. Working on work or completing assignments is instructional.
- The student will check in and out of the dean's office to ensure compliance of the Focused Day. If the terms are not met another day can be added. If the terms are met a day could be removed.
- If a Focused Day is not followed, another day will be added. We will outlast the student. #TryMe
- Students will be coded as Y for attendance. This indicates In School Detention which will run our Focused Day.
- If the adult escort is caught up and can't reach the student before passing. All the student to go to their next class without the escort. If they receive a tardy would/could consist of another Focused Day added on. The adult who was set for the escort will still arrive at that class and check-in with the student.

**Important Note:** As a teacher you may not know why a student has a Focused Day, similar to the typical consequences provided in the dean's office. If you were impacted by the behavior you will be made aware.

**You might be asking yourself... How will I know if a student is on a Focused Day?**

- It will be communicated to security, admin and teachers that the student has a Focused Day. This will come from the dean's office as it will be part of the reintegration plan. If you get an I or an S please know Focused Days will follow. See Below.
- A student who fails to comply will be addressed by Deans and Administrators and another day will be added.
- This will be the standard protocol for reintegration back into the classroom setting. Reintegration is one of the 5Rs of Restorative Practices.
- Students will not be allowed bathroom passes unless they have an adult. Please Call 65424 and an adult will come up to escort the student.

**\*\*\*If you want to escort a student who is on a Focused Day you can. Please notify the dean and arrangements will be made.\*\*\***

# **Restorative Project**

## **Hold up! Wait a minute! What is a restorative project?**

A Restorative Project will be provided to the student to reflect on their behavior. The design of the project is for the student to learn empathy and provide evidence that they have learned from the undesired behavior. The project is to get to the root cause of the behavior and hold them to a high level of accountability. The project will be presented to the people that were impacted from the displayed behavior. Ex: Students refuse to listen to the teacher who redirects them in the hallway about wandering. Students could receive a Focused Day and will present their restorative project to the teacher that was impacted, as well as, passing by students.

## **What exactly will the student do?**

- 10-15 minute google slide presentation
- To peers, adults that were impacted by the behavior. Example of the ideal situation: Student sets off a confetti cannon in the lunchroom. He makes a LOUD bang that sounds like a gunshot. The
- This will be worked on during the students Focused Day while they are not in your class. (Lunch, Off Period)
- The rubric will be followed and if not done to a high standard additional days will be added to focused day until it is done with fidelity and thought.
- The person facilitating the rubric will be \_\_\_\_\_. This should only be one or two people for all projects to allow for consistency.
- We will not work harder than the student to complete this assignment. This is a learning and growth opportunity and we must treat it as such.
- Parents will be communicated with about this consequence and if they are against it we will work together on who it's presented to.

You must score a minimum of 2 exceeding expectations and 1 Meets Expectations to have completed your Restorative Project through Google Slides. You will not earn out of Focused Day until you meet this expectation. Once this has occurred a day/time will be set for you to complete the presentation with the impacted party.

## Accountability

	<b>Does Not Meet Expectations</b>	<b>Meets Expectations</b>	<b>Exceeds Expectations</b>
<b>What Happened?</b>	Not accurate to what occurred.	Slightly accurate but has inaccuracies.	100% accurate to what occurred.
<b>Who Was Impacted? How were you impacted?</b>	Missing impacted people or parties. Not reflective.	Some people or parties are defined. Impact on self not sufficient. Or only answer one part of the question.	All people/parties mentioned and clearly defined. Clearly reflects on the self impact.
<b>What did you learn? How do you apply what you learned?</b>	Missing key information that is valuable to personal development. Not reflective.	One missing 1-2 pieces of key information valuable to personal development. Reflective.	Information provided is reflective and demonstrates how behavior and actions will change.
<b>How are you accountable for the situation?</b>	Doesn't what occurred. Not empathetic to people harmed. Not reflective.	Doesn't own everything that occurred. Not empathetic to people harmed. Not reflective. (Missing one of the above)	Owens what occurred. Reflective. Empathetic to harm caused.
<b>How do you make things right? What steps do you take to support others?</b>	No concept of how to repair the harm.	Knows how to repair the harm but missing practical steps to make it happen. Empathetic to the situation they caused.	Knows all avenues of repairing the harm with all people impacted. Knows all the steps to make it happen.

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Admin Signature: \_\_\_\_\_

Impacted Person(s) Signatures:

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**Teacher Email:**

[Student's Name] will be on a focused day intervention for [number of days] day(s). If they meet the expectations outlined in the focused day plan, they will complete the intervention by the end of the day on [date]. During this time, they will be escorted by an adult to and from all classes.

For your reference, I have attached the Focused Day outline. If they become disruptive in class, please contact one of the designated staff members below for immediate support.

**Important Notes:**

[Student's Name] will not be permitted to use the restroom or be in the hallways without an escort. Please call for assistance if necessary.

They will not have unsupervised off periods. They will check in at the Dean's Office at the start of each day.

Lunch will be eaten in the AP/Dean's Office and at the end of the day, they will be escorted off campus.

Please only contact the staff members highlighted below for any issues or escalations. We appreciate your cooperation and support in this matter. The student is aware of the consequences for noncompliance.

Thank you for your continued support.

## **Focused Day Contract**

A Focused Day is designed to support your student. This consequence is to teach desired behaviors that connect your student to adults in our building. Therefore, your student will be supported in all aspects of the school day so we can intervene and provide appropriate interventions.

### **Requirements:**

- The student will be escorted by an adult to their class or for a bathroom or drink.
- The student will not have lunch in the cafeteria. Lunch will occur in the AP suit or Dean's Office.
- The student will not have an off period. They will be escorted to the Academic Engagement Center or with their trusted adult.
- The student will check in and out of the dean's office to ensure compliance of the Focused Day. If the terms are not met another day will be added. If the terms are met a day could be removed.
- Students will be coded as Y for attendance. This indicates In School Detention which will run our Focused Day.
- Refusal to comply with a Focused Day will result in a Guardian Escort.

**Important Note:** Your students' teacher will be notified and made aware of the parameters of the Focused Day.

Parent: \_\_\_\_\_ Other: \_\_\_\_\_

Student: \_\_\_\_\_ Other: \_\_\_\_\_

Assistant Principal: \_\_\_\_\_ Dean: \_\_\_\_\_

Mental Health: \_\_\_\_\_ Counselor: \_\_\_\_\_

## Guardian Escorts

The goal is to reduce suspensions by addressing behavioral concerns and fostering increased community engagement. The Guardian Escort Program will serve as an alternative to both in-school (ISS) and out-of-school suspensions (OSS). This will be offered as the first option before implementing ISS or OSS. The intent is to ensure that students remain accountable and engaged with the community.

### **Implementation:**

- When a student faces a suspendable offense, the Guardian Escort Program will be the first course of action, applicable for both ISS and OSS situations.
- We will work to have flexibility with guardians to accommodate their availability. Any time a guardian can spend escorting their student, even if limited, will be considered valuable. For example:
  - If a guardian can only escort their student for one hour. Great! Have them come.
  - If a guardian can escort their student for one class period for multiple days, this will be considered effective as well.
  - A half-day escort will count as one full day of suspension, while a full-day escort will count as two days.
- The Focused Day intervention can be used in conjunction with the Guardian Escort Program as needed.
- No more than four students participate in a Focused Day at any time.
- Efforts should be made to have the guardian present during the student's lunch period to maximize accountability.

### **Support:**

- Send the already drafted email to the teachers that the Escorts are going to be occurring with 24 hour notice.
- Send the already drafted email to guardians about the Escorts.
- When the guardians come in they need to check in with security and report to the dean's office with their student.
- Explain the parameters of the guardian escorts to the adult and student.
- Have the guardian check out at the end of their visit with security.
- Send email/telephone messages home if the behavior is continuing to occur and set up another guardian escort.
- If a focused day is necessary, send it to the whole team for support.

## Brainstorming Ideas

<u>Behavior</u>	<u>Typical Response</u>	<u>Example</u>
<b>Fight between students</b>	3 Days OSS	<ul style="list-style-type: none"> <li>- Send students home for the day.</li> <li>- 1 guardian agrees to escort for a day and a half. Consequence completed.</li> <li>- The 2nd guardian says they can only do the 1st and 2nd hour two days in a row. Consequence completed.</li> <li>- Complete RP Conference</li> <li>- Complete Mental Health Packet</li> </ul>
<b>29 Tardies</b>	1 ISS	<ul style="list-style-type: none"> <li>- Guardian escorts for a full day or half day. Whatever we can get them in the building for. Work with the guardian.</li> <li>- A guardian says they can only do the 1st hour because of work. Allow this to occur.</li> </ul>
<b>113 Unexcused Absences for a 17 year old</b>		<ul style="list-style-type: none"> <li>- The guardian escorts the student to class for whatever we can get. Ex: A full day, A half day, Only first period.</li> <li>- The student is also supported through Focused Day.</li> </ul>
<b>Defiant behaviors in a classroom. 3rd referral.</b>	1 Day Out 1 Day In	<ul style="list-style-type: none"> <li>- Guardians say they can't escort till the following day.</li> <li>- We put the student(s) on a focused day and escort them.</li> <li>- The guardian escorts the next day and the consequence is completed.</li> </ul>
<b>Cell Phone Violation</b>	ISS / OSS	<ul style="list-style-type: none"> <li>- Guardians can escort the student for a half a day or full day depending on the level. OSS = Full day. ISS = ½ Day.</li> </ul>
<b>Verbal abuse to teachers and staff</b>	1 day out	<ul style="list-style-type: none"> <li>- A guardian escorts the student all day or half day when the student has that teacher.</li> <li>- If a Threat Assessment needs to be done then they stay out till the TA is completed. Then complete a typical re-entry process.</li> </ul>
<b>Drugs / Tobacco</b>	1 day out 2 days ISS	<ul style="list-style-type: none"> <li>- 1 day out and a guardian can escort the student as opposed to ISS. The guardian will complete a drug course with their student and meet with Substance Abuse Counselor as well.</li> </ul>



## Guardian Escort Contract. Signed when the guardian comes in.

Thank you for coming to \_\_\_\_\_ to support your student through this intervention, which serves as an alternative to disciplinary action. We appreciate your commitment to helping maintain a supportive environment.

Please follow the guidance below to ensure a safe and productive experience for all students:

- **Stay with your student:** Throughout your time on campus, please remain with your student, ensuring they are on time for each class, staying with them during class, and accompanying them to the restroom as needed.
- **Avoid engaging teachers about concerns:** This time is dedicated solely to your student's support. If you wish to discuss specific issues with a teacher, please schedule a separate meeting outside of this intervention.
- **Report any concerns:** If any issues arise during the day, please inform the dean's office before checking out with security. If you have suggestions to support your student please communicate that with the deans as well.
- **Security check-in/out:** For safety, please check in and out with our security team upon arrival and departure. A valid ID will be required.

Any violation of the above requirements will result in future escorts not being allowed. Thank you for partnering with us in addressing behavioral and attendance matters to support your student's success.

Student Name: \_\_\_\_\_

Guardian Signature: \_\_\_\_\_

Administrator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Scheduled Date(s): \_\_\_\_\_

## **Guardian Email to be Sent Before the Escort**

Good afternoon,

Thank you for coming to \_\_\_\_\_ to support your student during this intervention. We kindly request that throughout your time on campus, you remain with your student. This includes ensuring they are on time for class, remaining with them during the entire class period, and accompanying them to the restroom as needed.

This intervention is an alternative to any disciplinary action, as well as an intervention to promote positive attendance. We greatly appreciate your willingness to assist in this process.

We appreciate your partnership in addressing behavioral and attendance concerns to support your student. We hope with your support we can all continue to encourage them with positive school behavior and re-engagement with academics.

For security purposes, please check in and out with our security team upon entering and exiting the building. A valid ID will be required to ensure safety.

Thank you.